

How to Enable Live Captioning for Zoom:

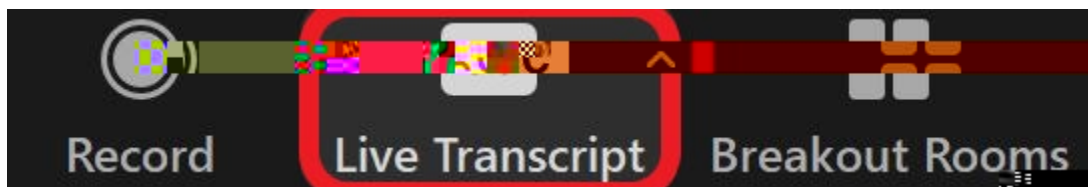
3. In Settings, enable the option for **Closed Captioning/Live Transcription**



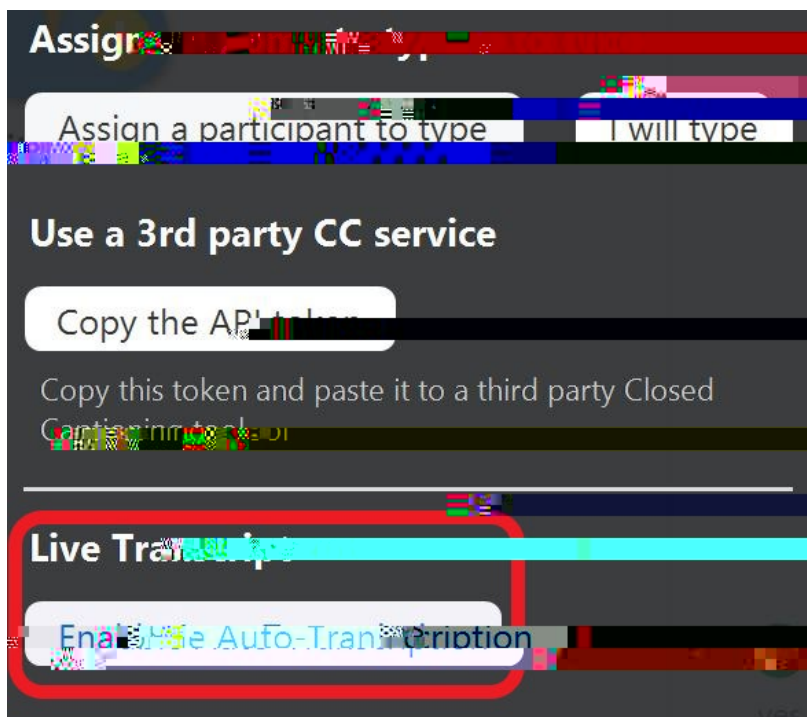
Utilization of Live Transcription:

Live-transcription (closed captioning) is not automatically enabled for all of your meetings by default, the host must enable them in order for your participants to have the ability to enable/view them.

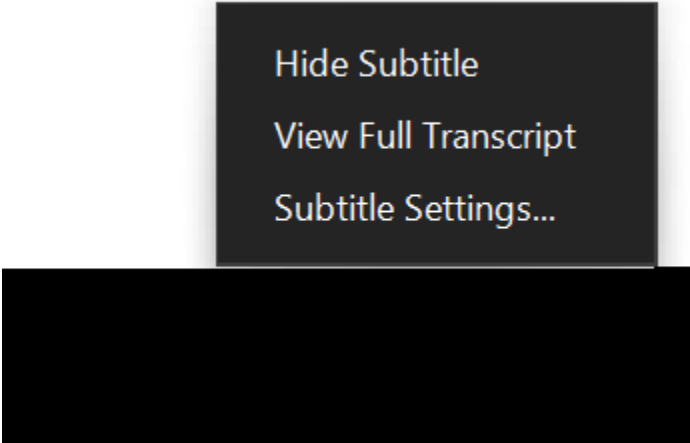
1. Select **Live Transcript**



2. Select **Enable Auto-Transcription**



3. Once completed, the participant and host will now have the additional captioning options to utilize. As well as live transcription on screen.



Hide Subtitle

View Full Transcript

Subtitle Settings...