



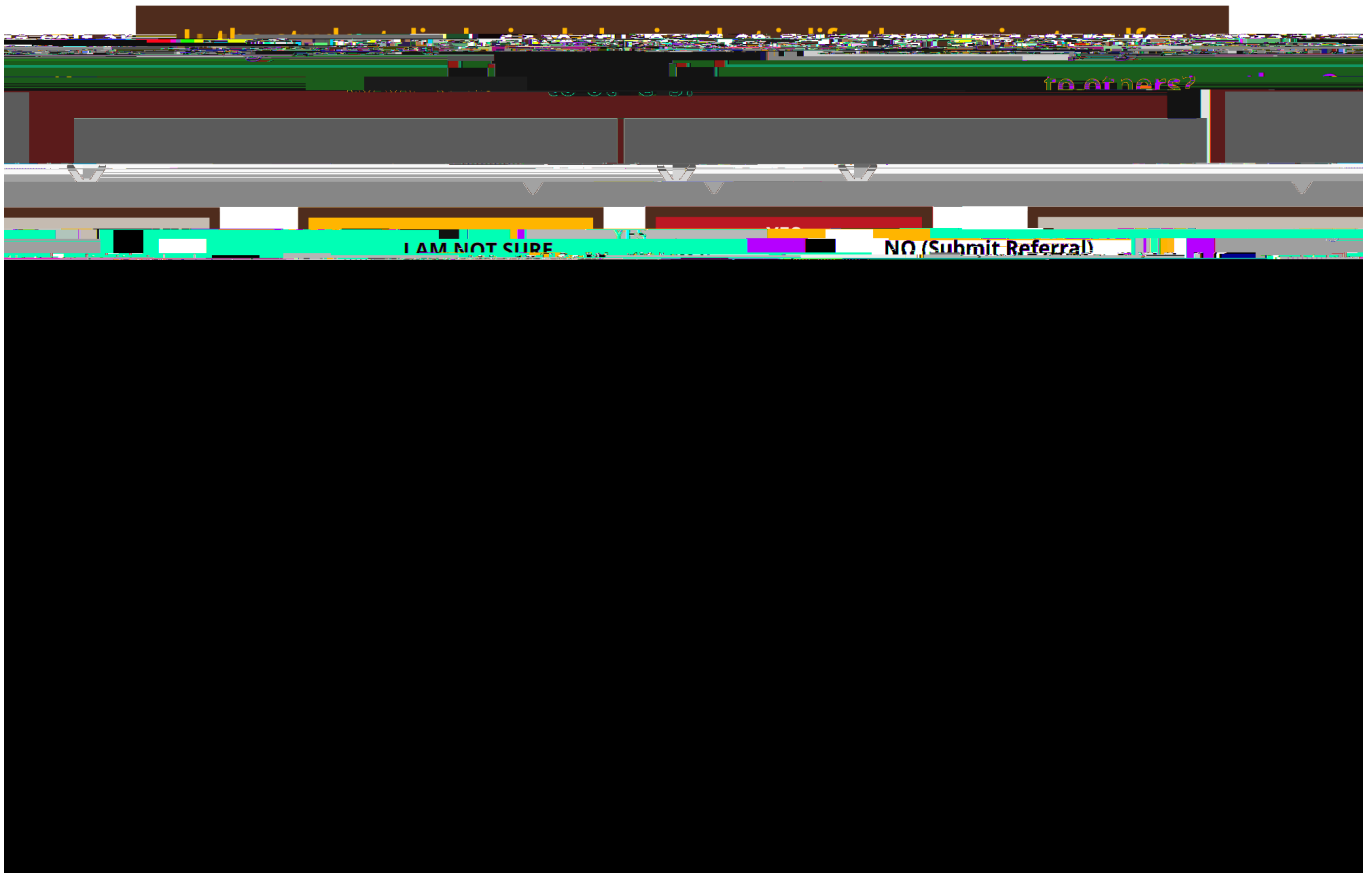
Faculty and Staff Resource Guide

Garden City Campus

EMERGENCY/CRISIS Life Threatening Situations. If this is an emergency that requires a immediate response, call 911 first, then 516.877.3511, or dial 5 on any campus phone.

Emergency Crisis Referral Tree

Follow the chart below to determine who to contact when faced with a distressed or disruptive student:



Daytime Resources

(From campus phones dial the last four digits)

[Public Safety & Transportation](#)

[Student Counseling Center](#)

[Health Services*](#)

[Interfaith Center*](#)

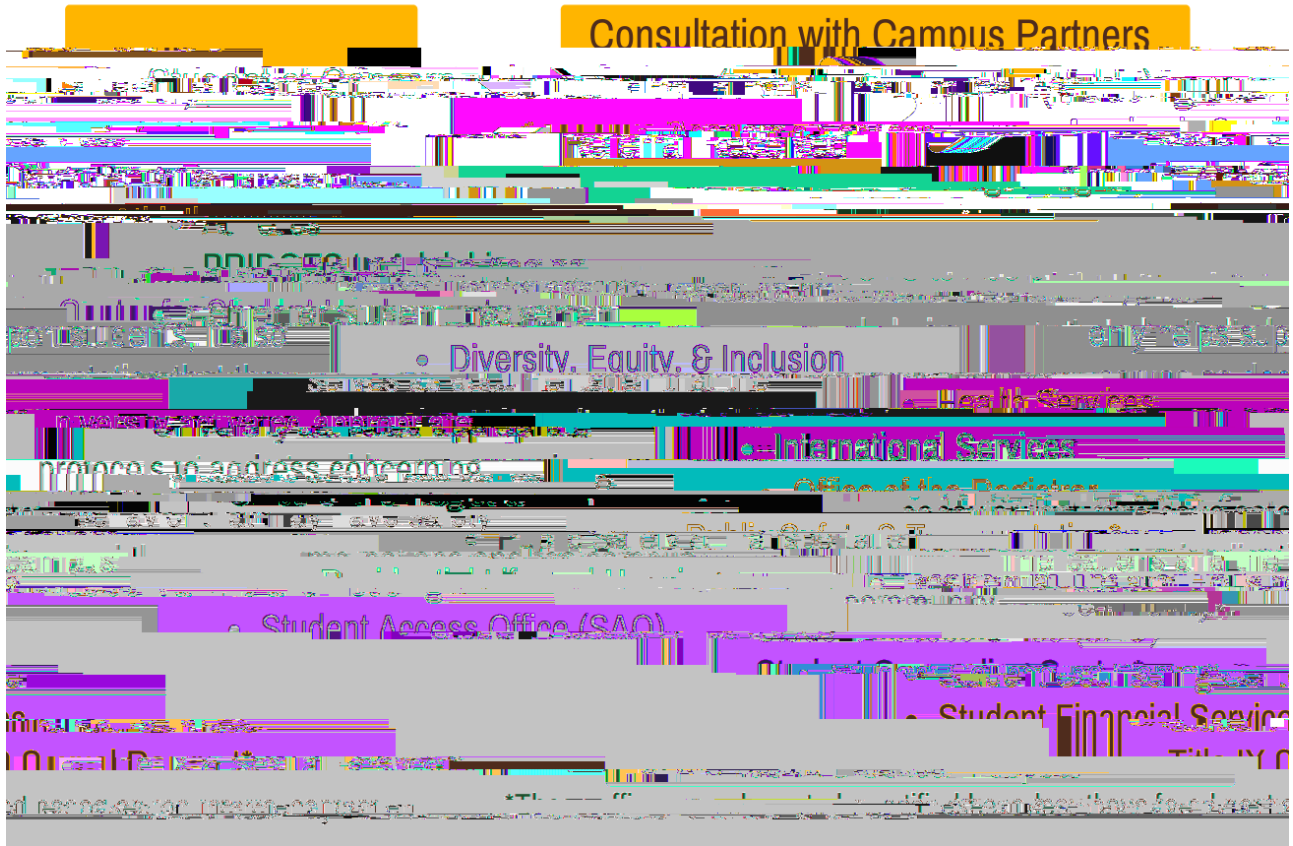
[Title IX & Sexual Respect/Equity &](#)

[Compliance](#)

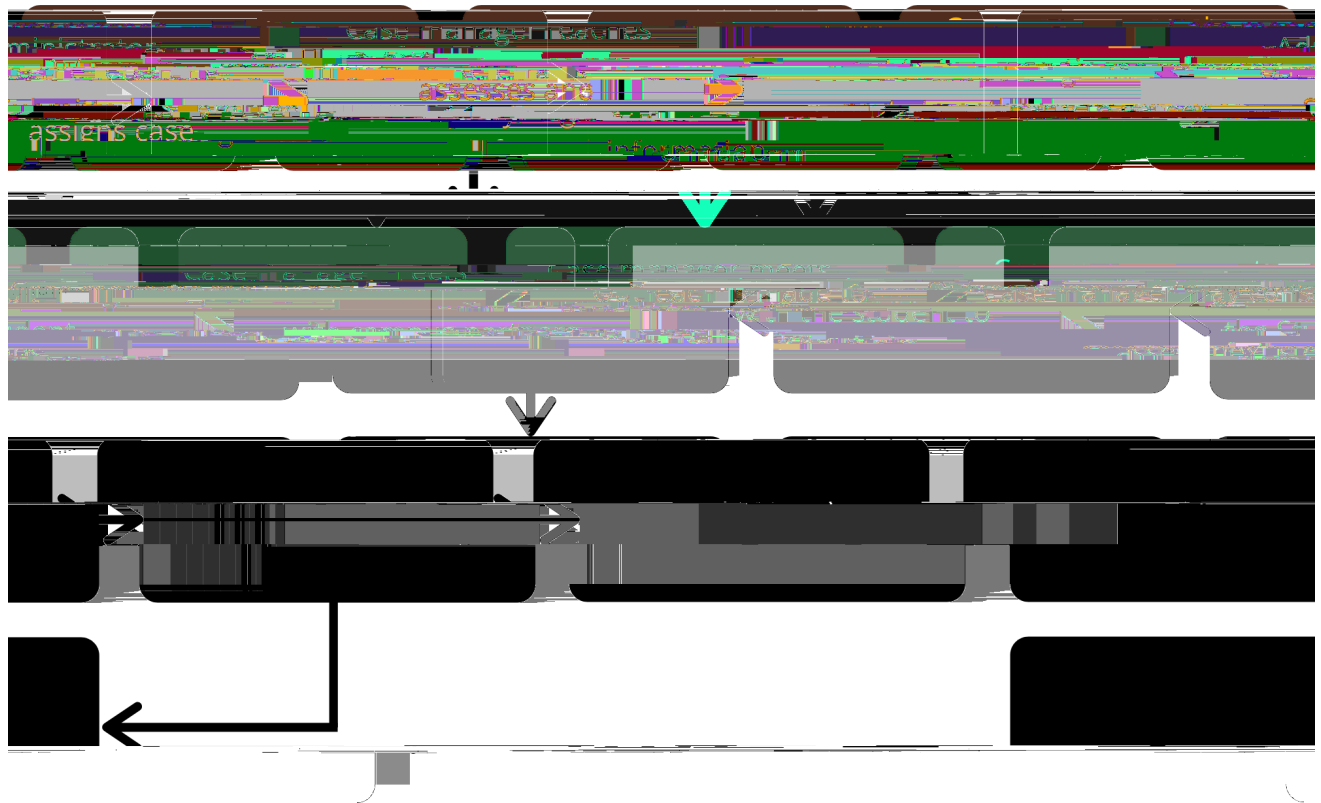
[Diversity, Equity, & Inclusion](#)

Students Of Concern Referral Activation Process

The illustration below demonstrates how the Student of Concern (SOC) referral system activates.



SOC Referral & Case Management Process



What about Confidentiality?

Information reported to faculty and staff is not privileged information and therefore is not confidential; please refrain from guaranteeing confidentiality to students as all faculty and staff at Adelphi University are "responsible employees" and have reporting obligations. For students requiring confidentiality, please direct them to one of the following:

- Health Services Center

WV Leads Office for Student Success

FERPA Related Info: Reporting Students of Concern in relation to Privacy Laws

To see the University's FERPA policy visit registrar.adelphi.edu/ferpa/

The University protocol directs faculty and staff to report and appropriately share information for any concern for a student that requires additional support and resources beyond that which can be provided in the classroom or by the reporting staff member, and to the Threat Assessment Team for any issue requiring crisis assessment and risk evaluation. FERPA does not prohibit the disclosure of academic, social, and emotional, concerns for the aforementioned reasons.

For example, if a student has apprised a staff or faculty member of a concern or issue, or if a student has made threats, it should be shared with someone with "an educational need to know," which includes sharing information with any of the above resources such as Student Conduct and Community Standards, Title IX and Sexual Respect, or Threat Assessment Team, and Public Safety.

Faculty and staff are permitted to share information with other professionals on campus with an "educational need to know" without violating FERPA concerns. This kind of information sharing is consistent with AU's culture of care and mission of student success. Anything expressed verbally by a student or observations made by faculty or staff which are not written down and kept as part of an educational record are not subject to FERPA restrictions and can also be shared with other student support services to comply with AU's culture of care and mission of student success.

FERPA also allows the disclosure of information from the educational record, without the written consent of the student, under the following: "Persons in an emergency, if the knowledge of information, in fact, is necessary to protect the health or safety of the student or other persons." This exception is limited to the period of the emergency and does not allow for a blanket release of student records.

For additional information on FERPA, contact the Office of the Registrar at 516.877.3300 or see the guide for AU employees.

Title IX and Sexual Respect

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Title IX is a federal law that prohibits discrimination on the basis of sex in education programs and activities. Sexual harassment, sexual assault and sexual violence are considered forms of sexual discrimination. Title IX protects both students and employees from any of the discrimination listed below by any University employee, student or non-employee third party. N.Y. Article 129-B mirrors s of sexn.6 plies o condust that has a reaEonable connection o the University,Nhether it is on campuy, off-campuy oB