

## ATTACHMENT A - DISCRETIONARY FUNDS DEFINITION

The University's budget system assigns codes to categories of expenditures. The following budget codes are deemed Discretionary Expenditures subject to this Policy.

4144 Administrative O/T  
4151 Sec/Clerical O/T  
4161 Maint/Security O/T  
4179 Strategic Salary Savings  
4180 Student Employment  
4182 Graduate Student Employment  
4310 Office Supplies  
4312 Promotional Items  
4320 Instructional Supplies  
4330 Lab Supplies  
4335 Athletic Equipment  
4342 Software Lic Fees  
4361 Library Books  
4410 Subscriptions  
4420 Membership Dues  
4461 Duplication  
4470 Publications  
4471 Photography  
4472 Banners/Signs  
4560 Vehicle Rentals  
4561 Equipment Rental  
4562 Space Rental  
4570 Laundry & Linen  
4595 Renovations  
4601 Local Travel/Meals  
4602 Travel Non-Pres/BOT  
4603 Registration Fees  
4604 International Travel  
4605 Entertainment  
4606 Sponsorships  
4607 Student Activity Program  
4608 Campus Catering  
4609

4611 Travel-Faculty Research  
4612 Personnel Recruitment  
4614 Campus Meal Cards  
4617 Airfare/Amtrak/Bus  
4618 Hotels & Lodging  
4619 Car Rentals  
4669 Prizes & Awards  
4670 Outside Services (set dollar limit thresholds)  
4673 Temporary Help  
4685 Gifts/Contributions  
4693 Honorarium  
4830 Furn & Equip < \$5,000  
4831 Furn & Equip > \$5,000  
4832 Software